

## GLOBAL PROJECT MANAGER

*"I CAN CONFIDENTLY RECOMMEND MEG TO JOIN YOUR TEAM AS A DEDICATED AND KNOWLEDGEABLE EMPLOYEE AND AN ALL-AROUND GREAT PERSON. I KNOW THAT SHE WILL BE A BENEFICIAL ADDITION TO YOUR ORGANIZATION."* - DIRECTOR OF INITIATIVE MANAGEMENT AT COVANCE

**AWARD-WINNING LEADER WITH 15+ YEARS EXPERIENCE AND PROVEN TRACK RECORD EXECUTING COMPLEX PROJECTS**

DYNAMIC EXECUTIVE RECOGNIZED BY SENIOR LEADERSHIP FOR MANAGING MULTIPLE COMPLEX ROLL-OUT OF FACE-TO-FACE TRAINING CONFERENCES INCLUDING 2,600 EMPLOYEES ON 4 CONTINENTS: ASIA, EUROPE, NORTH AMERICA, AND SOUTH AMERICA. Award-winning resourceful Project Manager who conducts analytics, assesses options, spearheads strategies, and establishes metrics to create measurable change and continuous improvement that meet and surpass companies business objectives.

- ✓ Full Cycle Project Leadership
- ✓ Resolution of Critical Issues
- ✓ Analytical Leader
- ✓ Change Management
- ✓ Enterprise-wide Solutions
- ✓ Strategic Planning and Execution
- ✓ Project Planning and Scheduling
- ✓ Continuous Improvement Processes

### EXECUTIVE EXPERIENCE

#### COVANCE, INC., Princeton, NJ

2/2017 - 11/2017

*Subsidiary of LabCorp, Clinical Research Organization (CRO) with 60 worldwide locations and 15,000 employees. Covance recently merged with Chiltern, a competitor company, and initiated integration efforts in October 2017*

#### Global Project Manager, Business Operations, Global Learning & Development - Contractor

- Led three global project teams consisting of senior leadership, defined scope, planning, project tasks, resources and deliverables for roll-out of three 3-day training conferences in China, UK, and the Americas, which increased project team efficiencies and optimized conferences.
- Partnered with 58 subject matter experts to develop 20 change management training programs that supported global business metrics.
  - Created / updated weekly project plan, dashboards, reports and team calls for 78 team members, which mitigated project risks and resolution of issues, exceeded project goals.
- Collaborated with subject matter experts and project stakeholders to create and implement a project plan that achieved and optimized change management for 8 roles enterprise-wide.
- Designed the process and implemented Kirkpatrick's 3 levels of training evaluation that measured ROI of programs.
- Spearheaded country head global train-the-trainer project. Managed project that delivered 2.5 days of training programs during 47 events in 45 countries that resulted in 2,000 trained participants and project being completed on time and on budget.
- Developed and facilitated live virtual train-the-trainer programs "Facilitation Skills for A Global Audience" to scientific programmers and biostatisticians in 4 countries.

#### SUMMIT HEALTH MANAGEMENT, New Providence, NJ

8/2015 - 5/2016

*Physician owned and operated multispecialty group with 3,500 employees; accelerated growth through acquisitions*

#### Associate Director, Summit University

- Led team of 6 direct reports and managed budget. Re-designed New Hire Orientation and streamlined from 7 to 5 days resulting in accelerated job readiness and increased staff productivity that **saved the company \$500,000 in year 1.**
- Implemented and managed training program for collections, which **increased daily cash payments to \$1 million.**
- Led 3 cross-functional teams, to streamline software training for electronic medical records which **reduced user training from 4 to 2 days and led to a 30% increase in medical records accuracy.**

#### WOMENRISING, INC., Jersey City, NJ

6/2014 - 8/2015

*Organization established in 1912; 45 employees, \$3.8 million-dollar budget*

#### Director of Development

- Successfully developed and led financial campaigns with targeted and measurable financial goals increasing revenue by **66%**. Increased board participation and board annual giving **from \$20,000 to \$100,000 over previous year.**

**PARADISE HR SOLUTIONS** *Examples of varied client projects include:* 12/2011 - 6/2014

- **NOVARTIS PHARMACEUTICALS**, Senior Human Resources Business Partner; Suffern, NY. Advisor to senior leadership team, **re-calibrated talent & succession plans for 300 professionals**, and drove the performance management process.
- **1199 SEIU NATIONAL BENEFIT FUND**, Project Manager, Organizational Development; New York, NY. Developed innovative interactive two-day change management program. Led training team, delivered program to 1,500 employees.
- **AMERICAN MANAGEMENT ASSOCIATION**, Project Manager; New York, NY. Managed project for PAREXEL. Sourced, interviewed, hired, and trained 30 facilitators in Japan, China, Australia, and India via Skype. **Saved 60% in fees.**

**COHN REZNICK LLP**, Roseland, NJ 10/2007 - 12/2011

*10<sup>th</sup> largest U.S. accounting firm with 3,000 employees; direct report to Chief Human Resources Officer*

**Manager, Leadership Initiative**

- Drove agenda from vision to implementation for Leadership Initiative, resulted in **award and recognition for the “Best Women’s Initiative in 2008;” the firm was recognized as a “Best Firm for Women in Accounting” for two consecutive years and a “Best Place to Work” in 2008.**
- Spearheaded new Steering Committee, influenced stakeholders and sponsors, developed and facilitated leadership and mentoring programs, which **increased the recruitment of top talent by 70%, and decreased turnover rate to below 9%.**
- Managed development of all communications and interactive website resulting in high-level visibility of initiative.

**PARADISE HR SOLUTIONS** *Examples of varied client projects include:* 1/2005 - 10/2007

- **SUN TRUST BANK**, Project Manager, Change Management, Atlanta, GA. Led innovative change management program utilizing assessment tools and feedback sessions for 100 senior financial professionals.
- **THE CHUBB CORPORATION**, Project Manager; Warren, NJ. Developed and facilitated leadership and mentoring programs for global senior leaders and high potential employees, **increased retention by 50%.**
- **RUTGERS BUSINESS SCHOOL**, Adjunct Professor in **Beijing, China**. Developed and facilitated leadership, negotiation, and organizational behavior courses in Beijing, China to senior professionals from 14 countries.

**ADDITIONAL EXPERIENCE:**

THE AYERS GROUP, Division of Kelly Services, Inc. - Senior HR Business Manager  
 RIGHT MANAGEMENT - Global Strategic Account Manager for AT&T, Sanofi, Merck  
 AT&T - HR Senior Manager

**TECHNICAL SKILLS**

Microsoft Office (Word, Excel, PowerPoint, Outlook); MS Project; SharePoint; WebEx; Adobe Connect; SurveyMonkey, Blackboard, Athenahealth, Cornerstone, Zoom; Lync; Skype

**EDUCATION & TRAINING**

**Master of Arts, Industrial / Organizational Psychology**, Fairleigh Dickinson University, Madison, NJ  
**Bachelor of Arts, Art History**, Rutgers University, New Brunswick, NJ  
**Executive Coaching Certification**, Hudson Institute of Coaching, Santa Barbara, CA  
 ○ Participated in 10-month curriculum and achieved certification as Executive Coach  
**Harvard Business School** Executive Education, Boston, MA

**CERTIFICATIONS:** Campbell Leadership Descriptor; Myers-Briggs Type Indicator (MBTI); Strength Deployment Inventory; DiSC; Thomas-Kilmann Conflict Mode Instrument; 360 Multi-Source Feedback; Situational Leadership

**AWARDS / RECOGNITION / AFFILIATIONS**

**“Women of Achievement”** 2013, Tri-County Scholarship Fund, New Jersey  
**“Best Firm for Women in Accounting”** 2011 & 2012, American Society of Women Accountants and the American Women’s Society of Certified Public Accountants  
**“Best Women’s Initiative in 2008”** Garden State Woman Education Foundation, New Jersey  
**“Ralph Ganger Memorial Award”** 2008, Association of Talent Development, New Jersey  
**Project Management Institute (PMI)**, NJ Chapter Member