

Jose C. Vera

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Education

- **Master of Business Administration (MBA)** · University of Massachusetts · Lowell, MA · Expected 2019
- **Bachelor of Science (BS) in Computer Engineering** · University of Puerto Rico · Mayaguez, PR

Certifications

- PMI – Project Management Professional (PMP)
 - Certified Scrum Master (CSM)
 - CompTIA Security Plus
 - Axelos ITIL Foundation
 - Six Sigma Green Belt (SSGB)
 - Microsoft Certified Professional - Project Server (MCP)
 - Professional Engineer License (PE)
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Experience

Integra LifeSciences · 2013 to 2019 · Plainsboro, NJ

Sr. IS Project Manager (PMO & PPM), Global IS Infrastructure & IS Strategic Initiatives

- Established and managed the IS Global Project Management Office (PMO), providing a project management framework, in both waterfall (SDLC) and agile methodologies. The PMO processes allowed to increase on time project delivery from 18% to 63% in one year.
- Managed the \$30-40M IS Global Project Portfolio (PPM) and kept our resources working on the top priorities.
- Created and ran Global IS Metrics program, which included operational, project and assets metrics. The metrics helped our CIO and senior directors identify areas of opportunity to optimize operational performance.
- Successfully delivered the three largest M&A infrastructure integration in the history of Integra, meeting the Transitional Service Agreement (TSA) exit plan.
- Delivered the Corporate Headquarter Relocation program budgeted in \$2M and which included the Corporate Data Center application rationalization and move, and the buildout of the IS infrastructure for two locations.
- Created and launched the project intake/closure processes and IS procurement process to increase agility in our IS organization.
- Fully migrated all the company's email/authentication services from On-Prem to the Office 365 cloud without service interruptions.
- Delivered multiple business applications projects for Oracle ERP interfaces, SharePoint, Model-N, ServiceNow, and BI.
- Created the End-User Services portal in SharePoint, defining the operational end user services based on Information Technology Infrastructure Library (ITIL) framework.

Northwest Healthcare Consulting · 2012 to 2014 · Aguadilla, PR

IT Healthcare Consultant & Co-Owner

- Provided IT healthcare consulting and compliance services in the areas of risk analysis and security vulnerability remediation to allow healthcare practices to comply with the meaningful use federal program.

Honeywell Aerospace · 2007 to 2012 · Aguadilla, PR

IT Project Manager

- Delivered over 10 key SAP integration projects within the US, Latin America, and Europe.
- Managed multiple decommissioning projects, consisting of migrating and archiving sensitive business information, and turning off various legacy systems generating savings of over \$1.4M.
- Led the migration of 5 critical business applications from data center without any downtime. The new hardware and software optimized performance, increased availability and reduced operational costs.
- Implemented a new process to get Customer Service Representative (CSR) on board more efficiently. The new process saved \$225 per CSR and minimized the on boarding process time from 1-2 weeks to 1-2 days.
- Owned the Aircraft Navigation DB (NavDB) critical system for the Aerospace business. The system, which consisted of 10 applications, had to be available 24/7 due to FAA regulation compliance requirement, company image exposure and the generation of over \$27M in yearly revenue.
- Implemented new procedures which improved the NavDB maintenance, change management, system recovery, and have all systems comply with every security policy.
- Built top security controls in system accounts access and firewalls management.
- Made infrastructure design modifications to drive all systems to comply with security standards.
- Created, audited and updated the Disaster Recovery Plans for all NavDB applications continuously.
- Trained contractors, team members and end users in the IT department policies and procedures.

Infotech Aerospace Services (United Technologies Corporation) · 2005 to 2007 · Isabela, PR

Computer Engineer

- Designed and developed a project management tool coded in VBA for one of our top aerospace customers.
- Created a VHDL test bench for the verification and simulation of the X2 DCU FPGA using FPGA Advantage Pro application suite for Hamilton Sundstrand at Windsor Locks, CT.
- Coded macros for DOORS using DXL (DOORS eXtension Language).

Atlasbits, Inc. · 2005 · Mayaguez, PR

Software Developer / Analyst

- Developed multiple web-based applications in Java (J2EE), including scripts, report generation, DB design and implementation, security certificates, web services, and web artwork.
- Introduced efficient object-oriented coding techniques to our team, such as modular programming, MVC (Model-View-Controller) architecture and Unified Modeling Language (UML), making our code easier to maintain, more reliable and efficient. This resulted in an improvement of the quality, and a reduction in time and costs of our products.

Publications

“Tips to make your PMO implementation a success”

Wellington Project Management Newsletter · Windsor-Berkshire, England · June 2014

Skills

- Fully Bilingual (English & Spanish)