

Project Management Professional with a diverse background managing teams on large-scale complex Information Technology, Telecommunications, and Infrastructure projects from concept to operational status.

PMP credentialed, successful Project/Program Manager and team leader experienced in managing large-scale complex, Information Technology (IT), Telecommunications, and Infrastructure projects in diverse industries. A self-starter with excellent verbal and written communication skills. Adept at building relationships in a matrixed environment, collaborating at all levels to supporting key initiatives to achieve business objectives by collaborating with users and technology teams to bring projects to successful completion.

A quick study, desiring to apply previous knowledge and experience to learn new skills, systems, processes, and industries.

CERTIFICATIONS AND EDUCATION

Project Management Professional (PMP) Certification, 2014

Bachelor of Science in Management, Pepperdine, 2004

SKILLS/PROFICIENCIES

- Microsoft Project (Intermediate/expert)
- Project initiation/scope definition
- Project Coordination
- Milestone Management and Reporting
- Project Tracking Systems/Innotas
- Project Planning
- Risk Management
- Project Summary/Close-out
- Microsoft Office Suite
- Project budgeting
- Resource and Cost Control
- EPIC Electronic Medical Record

PROFESSIONAL EXPERIENCE

NYU Langone Health System

October 2010 – October 2016

Sr. Project Manager

Managed Clinical and FEMA programs. Identified and documented technology requirements, developed scope, schedule, and budget for IT and facilities projects. In a matrixed environment, coordinate technology tasks with facilities, cabling, telecommunications, desktop support, audio visual, and network operations. Report on project status with stakeholders, leadership, and project team members.

- Managed a team of project managers and coordinators for both Clinical and FEMA programs.
- Ensured documented standards and best practices were followed to coordinate technologies, hardware, and infrastructure with architectural design. Developed processes/forms and standards when needed.
- Reported program status to stakeholders, leadership, and project team members on an individual project basis and rolled-up program summaries.
- Managed individual projects as well as the overall programs.

Notable projects:

- Singlewire Emergency Broadcast/FEMA
- Center for Musculoskeletal Care (CMC)
- Tisch Cafeteria/Kitchen Rebuild
- Electrophysiology (EP) Lab Rebuilds
- Data Center Relocation/FEMA
- ED Rebuild and Expansion
- Hurricane Sandy Restorations
- Operating Room Builds
- Patient Unit Renovations
- DFAC/Wound Care Clinics
- Tisch Elevator Project
- UHF Radio System/FEMA
- Singlewire InformaCast® Emergency Broadcast – System interfaces to the Cisco Call Managers to initiate emergency broadcast messages to IP telephones, speakers, and other devices.
- Emergency Department/Hurricane Sandy Restorations – Expanded Emergency Department to over 12,000 S.F.; restarted the multi-phased expansion as a single phase following the closure following Hurricane Sandy. Performed simultaneous restorations of the kitchen, cafeteria, and other clinical spaces.

Real Time Monitors, Inc.**April 2008 – October 2010***Project Manager (Independent Consultant Position)*

Built test servers, firewalls, and installed development software. Assisted with day-to-day operations, including development of new hardware/software system and maintenance quotes for new and existing customers.

Cedars-Sinai Medical Center**December 2002 – April 2008***Lead Project Engineer – Technical Project Manager*

Began working with the Telecommunications FMP (Facilities Master Plan) team to develop IT scope, schedule, budget, and technical requirements for projects; coordinating technical details with IT disciplines; telecommunications, cabling, desktop support, and network operations. Coordinate IT components with stakeholders, architects, and contractors. Later working directly with the PBX team to manage daily operations and maintenance, vendor management, as well as the IT portion of the nurse call system.

- ✚ Lead Project Engineer on the technology buildout of the Saperstein Critical Care Tower. An 11 story, 120-bed intensive care building with expansion space for the emergency department.
- ✚ Telecommunications operations team leader. Led day-to-day operations of the main campus telephone system (CS2100) w/13 remote PBX locations, supervised break/fix and installation technicians.
- ✚ Nurse Call System – Technology team leader. Responsible for supervising the day-to-day operation of the technology side of the system including master stations, code blue, and beeper systems. Responsible for chairing monthly vendor performance meetings, handled escalations. Guided staff through project planning, budgeting, and project coordination.

Notable projects:

- Enterprise-wide telephone system replacement, 17 locations. (as a contractor with Williams Communications)
- Saperstein Critical Care Tower
 - Energy Building
- ✚ Telephone system replacement – Multi-year project. Managed replacement of 13 PBXs and one main campus CENTREX service with a Nortel/Avaya CS2100. Approximately 8,000 stations at the main location.
- ✚ Saperstein Critical Care Tower –250,000 sq. ft. 150 bed facility. Responsible for all technology installation including cabling, BDF/IDFs, workstations, telephones, and the wireless network. Drafted cabling RFP and coordinated all cable installation with the vendor. Responsible for layout of components in the BDF and IDFs, which were space constrained. Actively participated in meetings with Senior Leadership in the operational planning of IT components as well as the building's very successful go-live.

EARLIER CAREER EXPERIENCE**SBC Datacomm – Santa Ana, CA****October 2001 – December 2002***Field Service Technician, Nortel/Avaya PBXs, DMS-100/SL-100***Williams Communications Solutions – Santa Ana, CA****June 1994 – October 2001***Installation Project Manager/Customer Service Manager – Technical Project Manager***Bank of America – Concord, CA****October 1987 – June 1994***Consulting Systems Engineer – Technical Project Manager***GTE Customer Networks – Long Beach, CA****August 1985 – October 1987***Telephone System PBX Technician, DMS-100/SL-100***MCI Communications – Dominguez Hills, CA****July 1981 – August 1985***Operations Supervisor – Management Position***United States Air Force (6 years)****July 1975 – June 1981***Tech Controller (Telecommunications Systems Control Specialist), E-5*